



ST. PETER &
ST. PAUL
BROMLEY



Children and Families Worker Introduction and Job Description

Full or Part Time



Introduction

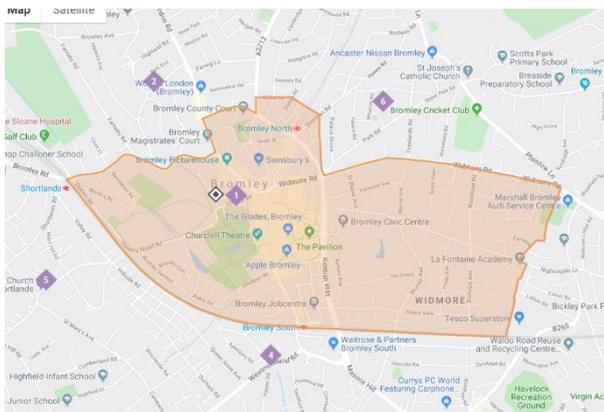
Ss. Peter and Paul is a friendly Anglican church in the heart of Bromley in South-East London. Children and young families are pivotal to our common life and mission, and we have a desire to see this ministry grow and flourish.

Since our last children’s worker left, we have been keeping our provision going with our dedicated band of volunteers. Groups for children and young people run during our 10:30am Eucharist. Once a month on Sundays at 9am we have our ever popular family breakfast with craft, bacon sarnies and simple interactive worship. During term time we have Toddler praise, which regularly sees over 35 under 5’s come for song, craft and bible teaching. Our summer Holiday Club continues to be popular with under 11’s, whilst our annual school’s festival for local year 5 pupils sees the church packed with children from around the borough.

We have good relationships with two local primary schools - Valley and Parish, which we regularly visit for assemblies, and we welcome other schools into our church for Christmas and visits.

There is much potential in our community ready to be discovered and developed.

Bromley itself is a mix of green spaces, plentiful shops, cafes and restaurants all situated a 20 minute train ride from central London, and with easy access to the wonderful Kent countryside. The parish itself covers the sizeable town centre and surrounding suburbs, but the scope of our ministry is wider than that as we are the civic church for Bromley.



About the role

Building on the work done by our previous Children and Families Workers we have decided to greatly expand this role. We are investing in this as we believe it is key to the future health and growth of our church, with a dedicated employee helping to build a vision and make the contacts to enable the work to flourish. We are beginning to grow a younger congregation, and want to nurture them and their families into a fuller, life giving faith.

The Children and Families Worker will be focussed on mission and ministry among children aged 0 to 12 and their families.

They will also seek to develop links with local schools in exploring how we can deepen relationships and offer more support to students and staff alike, alongside creating links with other churches and organisations in the area.

The Children and Families Worker will be joining a team which is made up of:

- the Vicar;
- a Reader and Licensed Lay Minister;
- a part-time administrator;
- and lots of superb volunteers.

We are open to applications from people who would like to work full time or part time.



Job Description

Title:	Children and Families Worker
Employed by:	The PCC of Ss. Peter and Paul, Bromley
Responsible to:	The vicar and churchwardens
Hours of Work:	36 hours a week
Place of work:	Ss. Peter and Paul, Bromley
Salary:	£19,000-£23,000 per year (depending on experience)
Pension:	A pension is provided with an employer's contribution offered at 4%
Accommodation	Can be provided on negotiation
Holidays	6 weeks per annum, plus bank and other public holidays.

AREAS OF RESPONSIBILITY

1. To develop further the Sunday morning children's work. To ensure that there is a warm welcome for new families and that the church is accessible to all. To exercise active pastoral concern for the children and their families in the church and to be available to them for support, advice and mentoring on their faith journey.
2. To extend and develop the work with under 5's and their families, Toddler Praise and other activities, and to reach out to new children and their families.
3. To manage, support, train and develop the team of volunteers working with children, recruiting additional volunteers as needed, so as to enable all planned activities and services to take place safely.
4. To plan, deliver and evaluate sessions.
5. To represent the needs and views of the church's children and young people to the PCC and to be a member of the Ministry Team. To assist with the planning and leading of inter-generational acts of worship.

6. With the vicar and others, to be active in the ministry to local schools and encourage the input of Christian teaching and witness.
7. To promote the welfare and health and safety of children and young people by ensuring that the relevant policies and procedures are known, understood and put into practice, particularly within safeguarding and H&S.
8. To liaise with others working with children and families in the local community, to share expertise and resources as appropriate.
9. To maintain an active prayer life and ensure their own spiritual development continues.
10. To undertake such training and updating as may be advisable for the role and to maintain a personal development record.
11. To attend supervision and to report to the PCC on a regular basis as agreed.
12. To raise any issues that may detract from the work or the post holder's wellbeing in a timely and appropriate manner.
13. To engage and be part of the Diocesan Network of CYP minister/workers.
14. To carry out other duties which might reasonably and practically fall into this role.

Person Specification

	Essential	Desirable
Experience and Qualifications	<p>Previous experience of leading work with children in a church setting.</p>	<p>Experience working with adults in a pastoral or care environment.</p> <p>Recognised qualification in Children and Family Work</p>
Skills and Abilities	<p>Effective communicator with children and adults.</p> <p>High level of organisational skills.</p> <p>Ability to work both independently and collaboratively.</p> <p>Flexible and adaptable, with good team working skills. The ability to manage and effect change.</p>	<p>Previous experience of managing volunteers</p> <p>Previous experience of running church youth groups and holiday clubs.</p>
Values	<p>A practising Christian, supporting the ethos, vision and values of Ss. Peter and Paul. <i>(This is a Genuine Occupational Requirement for this post.)</i></p> <p>Committed to good practice in safeguarding children and young people.</p> <p>Committed to personal and professional development.</p> <p>Open and honest in sharing both success and concerns and with a willingness to approach issues differently, and with humility.</p>	
<p>Commitment to Safeguarding</p> <p>This post includes regulated activity with children and candidates must undergo a safer recruitment process which includes an enhanced DBS and Barred List check.</p>		

The applicant will be expected to adhere to the safeguarding guidelines of the Church of England and undergo regular training on safeguarding matters.

The successful applicant will need to provide proof of right to work in the UK before taking up the post.

References will be taken up prior to interview unless specified by candidate.

Next steps

To apply, please contact the Rev'd James Harratt at vicar@bromleyparishchurch.org for an application form.

Deadline: Friday 27th March, 12 noon (Successful applicants will be notified by 3rd April)

Interviews: To be arranged for late April 2020

Start date: May-September 2020